



SUBMITTAL SCHEDULE

Town Council - 2nd Thursday of every month at 7:00 pm

- . Annexation request due 10 business days prior to the meeting date (to establish hearing dates)
- . Other items due 10 business days prior to the meeting date

Planning Board - 4th Monday of every month at 7:00 pm

- . Rezoning, Map & Text Amendment Request due 1st of each month
- . Other items due 10 business days prior to the meeting date

Design Review Board - 1st Thursday of every month at 3:00 pm

- . Façade drawings and alternate designs due 10 business days prior to the meeting date

Board of Adjustment - 3rd Thursday of every month at 3:00 pm

- . Variance Request, Special Use Permit Request, Appeals, and all other items are due 15 business days prior to the meeting date

Technical Review Committee (average review times)

- . Exemption Plats & Minor Subdivisions (7 days)
- . Preliminary Plats for Major Subdivisions & Non-Residential Site Plans (14 days)
- . Construction Documents for Major Subdivisions & Commercial Projects (45 days)

Jonathan Wells, Interim Planning Director, 704.528.7600 jwells@troutmannnc.gov

Randy Galliher, **Public Works Inspector**, 704.902.1455 rgalliher@troutmannnc.gov

Todd Poteet, **Town Engineer**, 828.522.4719 tpoteet@west-consultants.com

Kim Davis, **Town Clerk**, 704.528.7600 kdavis@troutmannnc.gov



ADDITIONAL CONTACTS:

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Mayor Pro Tem

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Council members:

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Edward R. Nau enau@troutmannnc.gov 704-528-0559 (h)

Town Staff:

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