

Automated Draft



**400 North Eastway Drive
Troutman, NC 28166**

The **Town of Troutman** bank draft program provides the simplest form of payment. The **Town of Troutman** will automatically draft from your account the amount due on your utility bill. Our draft date is the **10th of every month**. If the 10th is a weekend or holiday, the next business day will be processed as the draft date.

By signing below, I hereby authorize the **Town Of Troutman** to automatically draft the balance due of my monthly utility bill from the financial institution provided below. This authorization is to remain in effect until I, the account holder, have provided written notice to stop drafting from my financial institution **15 days prior** to the draft date stated by the Town of Troutman. In the case of a financial institution change I agree to provide 15 days' notice in order for the Town of Troutman to have adequate time to update my account. I understand that there will be a \$25.00 additional service fee charged to my account for any returned payment.

Account Holder Information

Account Holder Name: _____ Account Number: _____

Service Address: _____

Required Information

Financial Institution: _____

Routing Number: _____ Account Number: _____

Signature: _____ Date: _____

Please attach a VOIDED check at the bottom of this form.

ATTACH VOIDED CHECK HERE

Please return completed form and voided check to Troutman Town Hall located at 400 N. Eastway Drive, Troutman, NC 28166, by postal mail at P.O Box 26, Troutman NC, 28166 or email to info@troutmannnc.gov.