

MINUTE BOOK XXX, PAGES 8-17
TROUTMAN TOWN COUNCIL REGULAR MEETING MINUTES
February 11, 2021

The regular meeting of the Town of Troutman Town Council was held in the Troutman Town Hall, 400 North Eastway Drive, North Carolina on Thursday, February 11, 2021 at 7:00 p.m. with the Mayor Teross W. Young presiding.

Councilmembers Present: W. Paul Henkel; Sally P. Williams; George W. Harris; Edward R. Nau; Felina L. Harris

Councilmembers Absent: None

Staff Present: Ronald Wyatt, Town Manager; Kimberly Davis, Town Clerk; Emily Watson, Parks and Recreation Director; Jonathan Wells, Interim Planning Director; Gary Thomas, Town Attorney; Paxton Hix, Park Maintenance and Facility Technician

Press Present: Debbie Page, Iredell Free News

MAYOR TEROSS W. YOUNG, JR. CALLED THE MEETING TO ORDER

MAYOR YOUNG WELCOMED VISITORS AND GUESTS

Mayor Young commented that the Town was live streaming and will continue to operate under Governor Coopers orders limiting in-person participation due to COVID-19.

INVOCATION – Delivered by Mayor Pro Tempore W. Paul Henkel

PLEDGE OF ALLEGIANCE

ADJUSTMENTS TO THE AGENDA

****Items moved from New Business to Consent Agenda:**

Item 14. (New Item 8) Consider Adoption of Policy #57 Titled *“Town of Troutman Naming Rights Policy”*

Item 15. (New Item 9) Consider Adoption of Policy #58 Titled *“Troutman ESC Park Softball/Baseball Fields Rules and Regulations”*

Item 16. (New Item 10) Consider Adoption of Policy #59 Titled *“Troutman’s Farmers Market Rules and Guidelines”*

Item 18. (New Item 11) Consider Capital Outlay Budget Amendment for Public Works Vehicles

Upon motion by Councilmember Paul Henkel, seconded by Councilmember Eddie Nau, and unanimously carried, approved adjustments as listed above.

APPROVAL OF THE AGENDA

Upon motion by Councilmember Sally Williams, seconded by Councilmember George Harris, and unanimously carried, the February 11, 2021 meeting agenda was approved as amended.

CONSENT AGENDA: *Items on the Consent Agenda are considered to be routine by the Town Council and will be approved with one motion. There will be no separate discussion on these items unless the Mayor or a Council member so requests, in which event the item will be removed from the Consent Agenda and considered as the first item under New Business.*

- ITEM 1. APPROVAL OF AGENDA BRIEFING MINUTES OF JANUARY 11, 2021**
- ITEM 2. APPROVAL OF CLOSED SESSION MINUTES OF JANUARY 11, 2021**
- ITEM 3. APPROVAL OF REGULAR MEETING MINUTES OF JANUARY 14, 2021**
- ITEM 4. APPROVAL OF CLOSED SESSION MINUTES OF JANUARY 14, 2021**
- ITEM 5. APPROVAL OF PETWAY, MILLS AND PEARSON, PA 2021 AUDIT CONTRACT**
- ITEM 6. APPROVAL OF BUILDING ELEVATIONS FOR AMENITY BUILDING AT FALLS COVE AT LAKE NORMAN**
- ITEM 7. APPROVAL OF RESOLUTION 02-21 TITLED: “A RESOLUTION RECOGNIZING HENRY ALEXANDER YOUNG AS AN EAGLE SCOUT RECIPIENT”**
- *ITEM 8. CONSIDER ADOPTION OF POLICY #57 TITLED: “TOWN OF TROUTMAN NAMING RIGHTS POLICY”**
- *ITEM 9. CONSIDER ADOPTION OF POLICY #58 TITLED: “TROUTMAN ESC PARK SOFTBALL/BASEBALL FIELDS RULES AND REGULATIONS”**
- *ITEM 10. CONSIDER ADOPTION OF POLICY #59 TITLED: “TROUTMAN FARMER’S MARKET RULES AND GUIDELINES”**
- *ITEM 11. CONSIDER CAPITAL OUTLAY BUDGET AMENDMENT FOR PUBLIC WORKS VEHICLES**

Upon motion by Councilmember Eddie Nau, seconded by Councilmember Paul Henkel, and unanimously carried, Consent Agenda was approved as amended.

(Copied in full, Resolution 02-21 is filed in Resolution Book IV, Page 2)

(Copied in full, Policies 57, 58, 59 are file in Book 1 of the Policy Manual)

(Copied in full, Resolution 02-21, audit contract, Town policies, budget amendment and building elevations for Falls Cove at Lake Norman is filed with these minutes and is filed on CD titled: “Town Council Supporting Documents” dated February 8th and 11th, 2021 in CD Book #1 titled: “Town Council Supporting Documents” along with Falls Cove at Lake Norman building elevations)

RECOGNITION(S) / PRESENTATION(S)

ITEM 12. RECOGNITION OF TROUTMAN POLICE OFFICERS, (Tina Fleming, Police Chief)

a. Kerry Baker, Career Academy Technical School (CATS) School Resource Officer (SRO)

Police Chief Tina Fleming recognized and congratulated School Resource Officer Kerry Baker in his promotion to the rank of Sergeant. Chief Fleming presented a brief background of Sgt. Baker’s professional career and stated that in having a servant’s heart, he is respected not only by his fellow officers but also by the staff and students in the schools. Sgt. Baker in law enforcement for 21 years and has been with the department since 2008. For the last four years he has supervised Troutman’s SRO program with great success. His promotion to the rank of Sgt. is way past due.

b. Justin Dagenhart, South Iredell High School (SIHS) School Resource Officer (SRO)

Police Chief Tina Fleming recognized and congratulated Officer Justin Dagenhart in successfully completing the North Carolina Justice Academy School Resource Officer Certificate Program. She read aloud a congratulatory letter from Scott Grantham, the SRO Certificate Program Coordinator stating that it was a pleasure to have Officer Dagenhart in the program. With over 400 hours of required training Officer Dagenhart is the 299th participant to complete the program since its inception in 2002. He completed the basic School Resource Officer training in 2008. Officer Dagenhart has been with the department since 2007 and assigned to SIHS for the last two years as one of two SRO's. Chief Fleming presented Officer Dagenhart with his certificate dated September 2020.

Chief Fleming also recognized SRO Dagenhart and SRO Devin Bentley for being selected by SHIS students as "SIHS Staff Members of the Week" for the week of January 11th -15th. She stated that this shows that the SRO's are making a huge impact inside the schools that the students thought highly of them to receive this recognition.

Mayor Young thanked Dagenhart and Baker for doing an outstanding job and expressed appreciation for what they continue to do as representatives of our Town and the safety of our schools.

ITEM 13. PRESENTATION OF RESOLUTION 02-21 TITLED: "A RESOLUTION RECOGNIZING HENRY ALEXANDER YOUNG AS AN EAGLE SCOUT RECIPIENT", (Mayor Young)

Mayor Young recognized Henry Alexander Young for his outstanding accomplishment in achieving his Eagle Scout Award reading aloud the Resolution in his honor. Eagle Scout Young, a member of Statesville Troop 348 of the Boy Scouts of America was also recognized for his community service project in which he displayed character and exceptional project management in construction, refurbishment, and maintenance of ornamental floral beds at the Troutman ESC Park. In conclusion, Mayor Young presented Eagle Scout Young with a signed and sealed copy of the Resolution.

Eagle Scout Young thanked the Town for allowing him to work on the project in an effort to help beautify the park.

ITEM 14. PRESENTATION OF A PROCLAMATION 01-21 TITLED: "PROCLAMATION PROCLAIMING FEBRUARY AS BLACK HISTORY MONTH", (Mayor Young)

Mayor Young read aloud Proclamation 01-21 declaring February as "Black History Month" in honor of the history and contributions of African Americans in our community. In observance of Black History Month attention is called to the continued need to battle racism and to work toward becoming an inclusive community in which all citizens are respected and recognized for their contributions.

(Copied in full, Proclamation 01-21 is filed in Proclamation Book 1, Page 30)

(Copied in full, Proclamation 01-21 is filed on CD titled: "Town Council Supporting Documents" dated February 8th and 11th, 2021 in CD Book #1 titled: "Town Council Supporting Documents")

ITEM 15. RECOGNITION AND PRESENTATION OF CERTIFICATES, (Ronald Wyatt, Town Manager)

Town Manager Ronald Wyatt presented Certificates of Recognitions to Mayor Young, the first African American Mayor in Iredell County, Felina Harris the first African American Councilwoman on Troutman's Town Council and to the family of the late JC Walker, the first African American Police Chief in Iredell County in honor of "Black History Month".

a. Teross W. Young, Jr., Mayor

Town Manager Wyatt honored Mayor Young for his dedication and continuous efforts of encouraging others and working toward building a better community in which all citizens are respected and recognized for their contributions, and for being an example for future generations. Manager Wyatt shared that Mayor Young is a native of Troutman, a husband and father as well as achieving the following: graduated from South Iredell High School, graduated from and currently serves on the UNC Charlotte Board of Trustees, Vice-President of Government Affairs with Delhaize USA, volunteers in the community, and is active in his church. Manager Wyatt stated that in recognizing the advocacy of leaders like Dr. Martin Luther King, Mayor Young was quoted last year in an article saying that he learn early on to give back to the community because of people like Dr. King who helped pave the way for equal rights.

Mayor Young expressed appreciation for the recognition stating that Troutman is home and that is why he serves here.

b. Felina L. Harris, Councilmember

Town Manager Wyatt honored Councilmember Harris for her continued work and contributions to the community along with her commitment to equality and building an inclusive community where all citizens are mutually respected, recognized and appreciated. Councilmember Harris, also a Troutman native is a wife and mother and works for Mecklenburg County Parks and Recreation Department. She is an active in the community and surrounding area volunteering with a group called "Circle of Giving" who helps people in poverty and also serves on Iredell County Christian Ministries Board of Directors. Last school year when schools were closed due to COVID-19, Councilmember Harris and volunteers she calls her "Village" organized a food drive to assist in keeping children nourished. Manager Wyatt stated that Councilmember Harris' initiative in making sure a need is filled in the community speaks highly of her character.

c. The Late Johnny Cavin (JC) Walker, Police Chief

In recognition of the Late Johnny (JC) Walker, Town Manager Wyatt stated that Chief Walker was a husband to wife Mary, father of two daughters (Denise and Benita, present) and one son, Johnny. Before his career in law enforcement, Chief Walker also served in the US military. Manager Wyatt spoke of the challenges Chief Walker faced because of his race during the time of his tenure as Officer and Chief and the long hour worked to keep the Town safe. On a personal note, Manager Wyatt stated that from

childhood he has looked up to Chief Walker as a mentor who coached his baseball team and the person that influenced his decision to go into law enforcement. As a leader in the community, Chief Walker continuously went out of his way to help countless families and children. Chief Walker's children have followed in their father's footsteps. Daughter Denise making her career in law enforcement and the first African American woman to join the Statesville Police Department and son Johnny in serving in the military.

In honor and on behalf of their late father, Chief Walker's daughters accepted the Certificate of Recognition commenting on his big heart, his encouragement and the values that both parents instilled in them growing up. Each expressed their thanks and appreciation for the recognition and honor.

Mayor Young and Councilmembers shared memories of Chief Walker as well as comments of thanks and appreciation for his service.

ITEM 16. PRESENTATION OF A PROCLAMATION 02-21 TITLED: "PROCLAMATION DECLARING FEBRUARY 22, 2021 AS SUPERMARKET EMPLOYEE DAY"

Mayor Young read aloud and presented Proclamation 02-21 declaring February 22, 2021 as Supermarket Employee Day" in honor of their excellent customer service, community outreach and efforts to enhance the health and well-being of their customers especially with the challenges they have faced during COVID-19 with keeping shelves stocked and incorporating measures to keep all employees and customers safe.

Barry Smith, Manager of Troutman's Food Lion Supermarket and Assistant Manager Ernie Rice accepted the Proclamation stating that 2020 was largely different from any other year in grocery retail. Mr. Smith thanked the Town and community for much needed feedback regarding the expectations of what the "new norm" should look like and for the Town's overwhelming support of himself and the Food Lion staff.

Mayor Young expressed thanks and appreciation to Mr. Smith, Mr. Rice and the employees of Food Lion for a job well done.

PUBLIC COMMENT FROM VISITORS AND GUESTS

The public is invited to address the Town Council with comments or concerns. Public comment is limited to three (3) minutes per individual. Speakers are required to sign in at the podium and are required to adhere to Town Policy #51 Titled: "*Policy Governing Comments from the Public at Town Meetings*". However, please note that this regular meeting is being conducted under an adopted March 30, 2020 State of Emergency Ordinance resulting from the issued NC Governor's Executive Order 121 and revised Executive Order 151 dated July 16, 2020. Therefore, at this time "in-person" attendance will be allowed but limited due to social distancing restrictions. Public comments can be received by mail at 400 N. Eastway Drive, Troutman NC 28166, email (kdavis@troutmannnc.gov), or live stream chat of no more than 350 words. Emails can be received up to 5:00 pm the day of the meeting. (For Live Streaming, go to the link on the home page on the Town Website at www.troutmannnc.gov)

There were no Public Comments received.

NEW BUSINESS

ITEM 17. TROUTMAN ALTERNATIVES STUDY, (*Jonathan Wells, Interim Planning Director and Mike Rutkowski, Stantec*)

Interim Planning Director Jonathan Wells stated that he is pleased, following a two year study, to bring the Troutman Alternative Study to Council for consideration.

a. Presentation

Mr. Mike Rutkowski with Stantec joined the meeting via phone conference presenting a PowerPoint presentation of the Troutman Alternatives Study. He began by sharing a background of the project and expressing appreciation to everyone that served on the committee regarding the process and phases of the study. During the process environmental constraints, impact to properties and traffic, safety, existing roads, connectivity and design were taken into consideration. Mr. Rutkowski stated that the committee's main preference was Main Street improvements especially from Cedar Lane south to the interchange (2.8 miles). He presented a concept design broken down into 4 segments proposing to widen the road to a 4 lane divided road with pockets, streetscapes and plantings, 10' multi-use walking path with lighting, retaining walls in certain areas to protect adjacent property, a round-a-bout at Eastway and US Hwy 21, a Gateway Park at the triangle at Eastway and Hwy 21, development connectivity, realignment of Flower House Loop with Houston Road (scheduled for 2023), and redesign of the interchange. Total cost: \$23 million, not including right-of-way acquisition. Mr. Rutkowski stated that the entire project does not have to be completed all at once that it can be broken down however the Town would like and he hopes that Council will move forward in implementing at least a portion of the plan.

In expressing appreciation to the citizens, committee members, and the Stantec team, Mayor Young stated that Mr. Rutkowski led the community well making sure that voices were heard. Hopefully the Town can plan for and move forward with the project.

Interim Planning Director commented that the only regret he has with the whole process is that he was not part of it. In speaking with a number of people that were involved in the process they all said it was an exciting, inclusive and community oriented/based. After speaking with the people involved in the process, it made him feel comfortable with product and the outcome. Staff did put the study on the Town website and got word out through the local media that it was available on the website to allow the public the opportunity to review and provide comments, of which most were very complimentary. One comment referenced the importance of bicycle and pedestrian facilities as a critical component. Mr. Wells cautioned Council that he thinks it would be premature to adopt the study as a method to the Town's Strategic Comprehensive Plan. In his professional opinion, the outcome of the study is not the right shape, size and color to be an amendment to the plan and that he thinks it was not the intent of the study. Mr. Wells recommended that Council approve to accept the Troutman Alternatives Study "continued improvement to Main Street" preferred alternative as the Town policy for future enhancement to the Town transportation network and direct staff to develop an implementation plan for possible consideration of the related recommendations contained within the Troutman Alternatives Study. In reference to the related recommendations contained within the study, he commented that the reconfiguration of the interstate interchange and side paths deserve additional attention and he agrees with the preferred alternative of the enhancement from Cedar Lane to Appliance Lane. Mr. Wells continued by advising that he just found out that the Charlotte Regional Transportation Planning Organization (CRTPO) deadline to submit the Metropolitan

Transportation Plan (MTP) for consideration of potential allocation is tomorrow. In response to Councilmember Nau's inquiry of the cost to the Town, Mr. Wells responded it depends on how the project is funded and how clever and creative the Town decides to be and the cost of the project will go up by the time the project begins. He stated there are a number of potential funding sources, but he thinks it is extremely likely that the majority of the project would be funded through the state. The study does not address right-of-way and property acquisition. Town Manager Wyatt presented an example regarding the importance of project submission, and rating and how it can affect federal and state funding potential. He stated that staff will direct Stantec to stay on point with the road system and leave out the puffery such as the Gateway Park.

Mayor Young asked for Mr. Wells recommendation whether to consider voting on the study or waiting on an implementation plan. Mr. Wells requested that Council consider some sort of endorsement or acceptance in order to submit it to the Metropolitan Planning Organization (MPO) through this MTP for potential state funding.

b. Consideration of Approval

Upon motion by Councilmember Sally Williams, seconded by Councilmember Felina Harris, and unanimously carried, approved to accept the Troutman Alternatives Study "continued improvement to Main Street" preferred alternative as the Town policy for future enhancement to the Town transportation network and direct staff to develop an implementation plan for possible consideration of the related recommendations contained within the Troutman Alternatives Study.

(Copied in full, staff report, alternatives study, Power Point presentation and public comments is filed on CD titled: "Town Council Supporting Documents" dated February 8th and 11th, 2021 in CD Book #1 titled: "Town Council Supporting Documents")

~~**ITEM 14. ADOPTION OF POLICY #57 TITLED: "TOWN OF TROUTMAN NAMING RIGHTS POLICY", (Emily Watson, Parks and Recreation Director)**~~

*Moved to the Consent Agenda

~~**ITEM 15. ADOPTION OF POLICY #58 TITLED: "TROUTMAN ESC PARK SOFTBALL/BASEBALL FIELDS RULES AND REGULATIONS", (Watson)**~~

*Moved to the Consent Agenda

~~**ITEM 16. ADOPTION OF POLICY #59 TITLED: "TROUTMAN FARMER'S MARKET RULES AND GUIDELINES" (Watson)**~~

*Moved to the Consent Agenda

ITEM 18. ADOPTION OF ORDINANCE 01-21 TITLED: "ORDINANCE TO AMEND CHAPTER 18, SECTION 18-1 OF THE TOWN OF TROUTMAN MUNICIPAL CODE REGULATING USE OF TOWN OF TROUTMAN ESC PARK, TROUTMAN DEPOT PARK, AND TROUTMAN GREENWAY SYSTEM", (Watson)

Parks and Recreation Director Emily Watson explained the proposed amendments to the Code of Ordinances pertains Police Officers presence at special events and the additional of Section 18-1 (d) regulating Aviation.

Upon motion by Councilmember George Harris, seconded by Councilmember Eddie Nau, and unanimously carried, Adoption of Ordinance 01-21 Titled: “*Ordinance To Amend Chapter 18, Section 18-1 Of The Town Of Troutman Municipal Code Regulating Use Of Town Of Troutman ESC Park, Troutman Depot Park, And Troutman Greenway System*” was approved as presented.

(Copied in full, Ordinance 01-21 is filed in Ordinance Book 9, Pages 1-3)

(Copied in full, Ordinance 01-21 is filed on CD titled: “Town Council Supporting Documents” dated February 8th and 11th, 2021 in CD Book #1 titled: “Town Council Supporting Documents”)

~~**ITEM 18 – APPROVAL OF CAPITAL OUTLAY BUDGET AMENDMENT FOR PUBLIC WORKS VEHICLES, (Wyatt)**~~

*Moved to Consent Agenda

ITEM 19. APPROVED APPOINTMENT OF JERRY OXSHER AND NOMINATION OF LEE GEIGER TO FILL VACANT POSITIONS ON THE TOWN OF TROUTMAN BOARD OF ADJUSTMENT, (Wyatt)

- a. Appointment of an Inside Alternate to the Board of Adjustment (2 year term)
- b. Nomination of an ETJ Member to the Iredell County Commissioner for Consideration of Appointment (3 year term)

Upon motion by Councilmember Paul Henkel, seconded by Councilmember Sally Williams, and unanimously carried, approved appointment of Jerry Oxsher as inside alternate to the Board of Adjustment and nomination of Lee Geiger to the Iredell County Commissioners for consideration of appointment as an ETJ member.

Mayor Young expressed appreciation for the applicants’ willingness to volunteer.

(Copied in full, applications and resumes are filed on CD titled: “Town Council Supporting Documents” dated February 8th and 11th, 2021 in CD Book #1 titled: “Town Council Supporting Documents”)

ITEM 20. APPROVED APPOINTMENT OF KIM CAVIN TO FILL THE UNEXPIRED TERM OF RONALD WYATT ON THE TOWN OF TROUTMAN ABC BOARD, (Term expires January 2023), (Wyatt)

Town Manager Wyatt stated that the ABC Board recommended Ms. Cavin for this appointment.

Upon motion by Councilmember Sally Williams, seconded by Councilmember Paul Henkel, and unanimously carried, approved appointment of Kim Cavin to fill the unexpired term of Ronald Wyatt on the ABC Board.

(Copied in full, application is filed on CD titled: “Town Council Supporting Documents” dated February 8th and 11th, 2021 in CD Book #1 titled: “Town Council Supporting Documents”)

ELECTED OFFICIALS / STAFF REPORTS AND COMMENTS

Town Council and Mayor

Councilmember Sally Williams

- . Thanked the Town Manager and Staff for all their hard work.
- . Expressed that she hopes everyone has a great Valentine's Day.
- . Shared a memory regarding JC Walker. Councilmember Henkel also shared a memory.

Councilmember George Harris

- . Stated that he attended the Centralina Council of Governments (CCOG) Delegate meeting yesterday. He advised that the budget is basically the same as last year as well as yearly assessments/membership dues. Iredell County is well represented with Gene Houpe from the county, William Morgan from Statesville and Bobby Compton from Mooresville.
- . Commented that he is honored and proud to live in a Town that recognizes people for what they do.
- . Commented that with all the changes over the past few years, Staff has done a really good job in keeping the Town running.

Councilmember Felina Harris

- . Thanked Town Manager and Staff for all their hard work.
- . Expressed appreciation for tonight's recognition.

Councilmember Paul Henkel

- . Expressed appreciation and thanks to Town Manager Wyatt for his dedication to the Town and tackling a difficult situation. He commented that the Town has a great Staff that is deserving of a good leader.

Councilmember Eddie Nau

- . Congratulated everyone recognized tonight.

Mayor Young

- . Expressed appreciation and thanks for the recognitions in honor of Black History Month. He stated he does not do the job for the recognition or pay. This is his hometown and he enjoys the job. There have been great people before him that are great role models and have paved the road. It is great to have a Town Staff that serves the community in a way that shows they care, especially in a time of need and it is important to continue to show that.

Staff

Town Manager Ronald Wyatt

- . Expressed thanks to Council for allowing staff to do their jobs and expressed thanks and appreciation to all Staff for being resilient, patient and kind in learning his style of management. In working together as a team, progress has been made. He looks forward to what the future will bring.
- . Training and certification in CPR and first aid was provided for Town employees. Staff hopes to offer the training to the public in the near future.
- . Reminder: Annual Planning Retreat – Friday, February 26th. Staff will be available but will be shuttled in and out of the meeting as needed in efforts to follow COVID protocol. He stated that if the public has

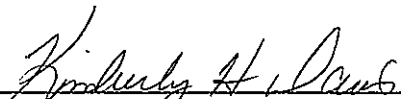
anything they want addressed, to please email it in ahead of time and if Council has specific items they would like addressed to please provide enough notice to staff beforehand.

Police Chief Tina Fleming

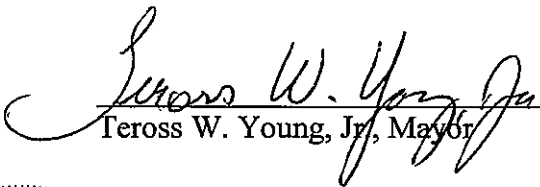
- Reminder: that the Troutman Police Department is hosting a blood drive here at Town Hall on February 18th from 11:00am – 3:30pm. COVID-19 protocol will be followed for the safety of the donors. Appointments can be made on-line. She reviewed the benefits of giving blood stating that it is even more critical now due to the pandemic.

ADJOURNMENT

Upon motion by Councilmember George Harris, seconded by Councilmember Felina Harris, and unanimously carried, approved that the February 11, 2021 Town Council meeting was adjourned at 9:04 p.m.



Kimberly H. Davis, Town Clerk



Teross W. Young, Jr, Mayor

(**) Adjustments to the Agenda

