

MINUTE BOOK XXX, PAGES 1-7
TROUTMAN TOWN COUNCIL REGULAR MEETING MINUTES
January 14, 2021

The regular meeting of the Town of Troutman Town Council was held in the Troutman Town Hall, 400 North Eastway Drive, North Carolina on Thursday, January 14, 2021 at 7:00 p.m. with the Mayor Teross W. Young presiding.

Councilmembers Present: W. Paul Henkel; Sally P. Williams; George W. Harris; Edward R. Nau; Felina L. Harris

Councilmembers Absent: None

Staff Present: Ronald Wyatt, Town Manager; Kimberly Davis, Town Clerk; Gary Thomas, Town Attorney; Paxton Hix, Park Maintenance and Facility Technician

Press Present: Debbie Page, Iredell Free News

MAYOR TEROSS W. YOUNG, JR. CALLED THE MEETING TO ORDER

MAYOR YOUNG WELCOMED VISITORS AND GUESTS

Mayor Young commented that the Town was live streaming and will continue to operate under Governor Coopers orders limiting in-person participation.

INVOCATION – Delivered by Mayor Pro Tempore W. Paul Henkel

PLEDGE OF ALLEGIANCE

ADJUSTMENTS TO THE AGENDA

Added to the regular agenda just before adjournment:

****Hold a closed session pursuant to NC General Statute 143-318.11(a)(5) to discuss acquisition of property; and pursuant to NC General Statute 143-318.11(a)(3) to consult with attorney.**

Added to the Consent Agenda:

****Consider approval for Staff to Send a Letter to Iredell County from the Town of Troutman Voiding the Interlocal Agreement between Troutman ESC Park and Iredell County Parks and Recreation Department Effective Immediately.**

Upon motion by Councilmember Paul Henkel, seconded by Councilmember George Harris, and unanimously carried, approved agenda additions as listed above.

APPROVAL OF THE AGENDA

Upon motion by Councilmember George Harris, seconded by Councilmember Eddie Nau, and unanimously carried, the January 14, 2021 meeting agenda was approved as amended.

CONSENT AGENDA: *Items on the Consent Agenda are considered to be routine by the Town Council and will be approved with one motion. There will be no separate discussion on these items unless the Mayor or a Council member so requests, in which event the item will be removed from the Consent Agenda and considered as the first item under New Business.*

- ITEM 1. APPROVAL OF SPECIAL MEETING MINUTES OF DECEMBER 04, 2020
- ITEM 2. APPROVAL OF CLOSED SESSION MINUTES OF DECEMBER 04, 2020
- ITEM 3. APPROVAL OF AGENDA BRIEFING MINUTES OF DECEMBER 07, 2020
- ITEM 4. APPROVAL OF CLOSED SESSION MINUTES OF DECEMBER 07, 2020
- ITEM 5. APPROVAL OF REGULAR MEETING MINUTES OF DECEMBER 10, 2020
- ITEM 6. APPROVAL OF CLOSED SESSION MINUTES OF DECEMBER 10, 2020
- ITEM 7. APPROVAL OF SPECIAL MEETING MIUTES OF DECEMBER 14, 2020 (Continued from December 10, 2020)
- ITEM 8. APPROVAL OF CLOSED SESSION MINUTES OF DECEMBER 14, 2020
- ITEM 9. APPROVAL OF RESOLUTION 01-21 TITLED: ***“RESOLUTION RECOGNIZING THE DISTINGUISHED SERVICE OF PAUL R. BRYANT”***

- **ITEM 10. APPROVAL FOR STAFF TO SEND A LETTER TO IREDELL COUNTY FROM THE TOWN OF TROUTMAN VOIDING THE INTERLOCAL AGREEMENT BETWEEN TROUTMAN ESC PARK AND IREDELL COUNTY PARKS AND RECREATION DEPARTMENT EFFECTIVE IMMEDIATELY (Addition)

Upon motion by Councilmember George Harris, seconded by Councilmember Eddie Nau, and unanimously carried, Consent Agenda was approved as amended.

(Copied in full, Resolution 01-21 is filed in Resolution Book IV, Page 1)

(Copied in full, Resolution 01-21 is filed with these minutes and is filed on CD titled: “Town Council Supporting Documents” dated January 11th and 14th, 2021 in CD Book #1 titled: “Town Council Supporting Documents”)

RECOGNITION(S) / PRESENTATION(S)

- ITEM 11. PRESENTATION OF RESOLUTION 01-21 TITLED: ***“RESOLUTION RECOGNIZING THE DISTINGUISHED SERVICE OF PAUL R. BRYANT”***, (Mayor Young)

Via phone conference, former Councilmember Paul Bryant joined the meeting to hear and accept Resolution 01-21 recognizing Mr. Bryant for his service and contributions to the Town as Mayor Young read it aloud. Following the reading, Mayor Young thanked him for his service and advised Mr. Bryant that he would personally deliver the Resolution to him.

Mr. Bryant express appreciation and thanks to the Mayor and Council stating that he is humbled to be recognized and it has been a real privilege to serve the community and to serve with Council these last four years. He commented that Troutman is on a path to a bright and vibrant future of accelerated growth and prosperity. He looks forward to watching that growth and participating in the future when COVID is behind us and life returns to some resemblance of normalcy. Mr. Bryant concluded by expressing his delight in the appointment of Ms. Harris to Town Council commenting that she will bring a tremendous amount of vitality to the Town, and that it is great to see another woman on Council.

OATH OF OFFICE

ITEM 11. ADMINISTRATION OF OATH OF OFFICE FOR NEWLY APPOINTED COUNCILMEMBER FELINA L. HARRIS, (Administered by the Honorable Teross W. Young, Jr., Mayor)

The Honorable Teross W. Young, Jr., Mayor of the Town of Troutman administered the Oath of Office for the newly appointed Councilmember Felina L. Harris.

Holding the Holy Bible during the administration of Oath of Office for Councilmember Harris was husband Kenny and son Ethan. Following the oath, Councilmember Harris took her appropriate seat at the dais.

Councilmember Harris took a moment to thank Council for the opportunity and commented that she is looking forward to serving.

(Copied in full, Oath of Office is filed with these minutes and is filed on CD titled: "Town Council Supporting Documents" dated January 11th and January 14th, 2021 in CD Book #1 titled: "Town Council Supporting Documents")

STANDING REPORTS

ITEM 12. ABC STORE QUARTERLY REPORT, (Evelyn Walls, ABC Store General Manager)

On behalf of the ABC Board, ABC Store General Manager Evelyn Walls, presented the report for the ABC Store's 2nd Quarter (October 2020 – December 2020) stating that sales continue to be considerably higher than the corresponding quarter of the previous year.

Ms. Walls presented the following **general** highlights:

- December 1st marked the stores 5th year of operation.
- Net sales at the end of December 2020 - \$7,161,890 since opening on December 1, 2016.
- December 2020 sales were up 41% over last December with a total of \$294,180 making it the best month ever in sales.
- Since opening the store has generated \$450,189 in profit after distribution.
- As of December the stores distributions since the opening of the store total \$160,381
 - \$125,414 to the Town, ESC Park, Library, and Schools
 - \$19,153 to Troutman Police Department
 - \$26,814 to DACI for Alcohol & Drug Education

2nd Quarter highlights are as follows:

- Net Sales - \$691,395 up 34% over 2nd Qrt. last year
- Operating Expenses averaged \$28,833 per month – a 20% increase over last year's 2nd Qrt. Increase in payroll, credit card processing fees and distributions were the major reason for this increase.
- Net Profit (after distributions) - \$49,047 up 86% over 2nd Qrt. Last year.
- Distributions - \$26,802

- . \$19,838 to the Town, ESC Park, Library, and Schools
- . \$2,902 to Law Enforcement
- . \$4,062 to DACI for Alcohol & Drug Education
- Retaining Working Capital at the end of 2nd Qrt. - \$350,378
 - Maximum allowed - \$414,071

Forecast:

Ms. Walls stated that January and February are historically the stores slowest months of the year. January is off to a slow start and is forecasted to have \$190,000 in sales for the month.

- Budgeted revenue for this fiscal year (2020-2021) is \$1,742,824
- Revised Forecast based on 2nd Qrt. Actual Revenues is currently \$2.55 million – 46% over budget.
- Budgeted profit - \$148,220 before distributions
- Budgeted Distributions - \$67,664

The store is on a profit trajectory (based on 2nd Qrt. Performance) of \$240,000 before distributions which would be roughly \$110,000. The store is fully staffed with no known needs to add additional payroll for the coming year.

Mayor Young and Council thanked Ms. Wall and asked that she expressed their thanks and appreciation to the ABC Board, and staff for the hard work and terrific job the store is doing and for the distributions to all the different entities.

COMMENTS FROM VISITORS AND GUESTS

The public is invited to address the Town Council with comments or concerns. Public comment is limited to three (3) minutes per individual. Speakers are required to sign in at the podium and are required to adhere to Town Policy #51 Titled: “*Policy Governing Comments from the Public at Town Meetings*”. However, please note that this regular meeting is being conducted under an adopted March 30, 2020 State of Emergency Ordinance resulting from the issued NC Governor’s Executive Order 121 and revised Executive Order 151 dated July 16, 2020. Therefore, at this time “in-person “ attendance will be allowed but limited due to social distancing restrictions. Public comments can be received by mail at 400 N. Eastway Drive, Troutman NC 28166, email (kdavis@troutmannnc.gov), or live stream chat of no more than 350 words. Emails can be received up to 5:00 pm the day of the meeting. (For Live Streaming, go to the link on the home page on the Town Website at www.troutmannnc.gov)

- Mr. Fredrick Foster, Statesville City Council member attended in part as being a good neighbor and to congratulate newly appointed Town Councilmember Felina Harris and newly appointed Town Manager Ronald Wyatt on their new positions stating that they will do a fine job for the Town.

Mayor Young welcomed Mr. Foster and expressed appreciation for his attendance and his congratulations to Mr. Wyatt and Ms. Harris. Councilmember Paul Henkel congratulated Mr. Foster for his newly elected position as Councilmember for the City of Statesville and that he looks forward to working with Statesville in the future.

NEW BUSINESS

ITEM 13. CONSIDER COUNCIL APPOINTMENTS

a. Appointment of Delegate and Alternate Delegate to Centralina Council of Governments (CCOG)

Councilmember George Harris volunteered to continue serving as delegate.
Councilmember Eddie Nau volunteered to continue serving as alternate delegate.

b. Appointment of Alternate to Charlotte Regional Transportation Planning Organization (CRTPO)

Councilmember Paul Henkel Volunteered to serve as alternate delegate.

c. Appointment of Delegate to Lake Norman Transportation Commission (LNTC)

Councilmember Sally Williams volunteered for serve as delegate.

Upon motion by Councilmember Eddie Nau, seconded by Councilmember Paul Henkel, and unanimously carried, approved appointments of Councilmember George Harris as Delegate and Councilmember Eddie Nau as Alternate Delegate to Centralina Council of Governments (CCOG); Councilmember Paul Henkel as Alternate Delegate to Charlotte Regional Transportation Planning Organization (CRTPO); Councilmember Sally Williams as Delegate to Lake Norman Transportation Commission (LNTC).

ELECTED OFFICIALS / STAFF REPORTS AND COMMENTS

Town Council and Mayor

Councilmember Sally Williams

- Recognized Law Enforcement Day that was on Saturday, January 9th commenting that it is a very thankless job and that she hopes everyone went out of their way to thank someone. She acknowledged Chief Tina Fleming, who was not present; retired Deputy Sheriff Ronald Wyatt, and retired Police Officer Eddie Nau.
- Commented that at a recent County Commissioners meeting the county attorney's contract was renewed. She stated she has never seen or known of the Town reviewing Attorney Gary Thomas contract and asked if there is a contract and does it have a specific time period. Attorney Thomas stated that there never has been a contract that General Statutes simply says that the City Attorney serves at the pleasure of the Council. He explained that when he started with the Town 20 years ago, a fee was set which was change a little several years ago, but would be happy to do one if that is what Council wants. Attorney Thomas shared his terms with Council stating that his monthly retainer is \$500 explaining what it covers. If he spends 30 minutes or longer researching, or attends called or special meetings he applies an hourly rate of \$175. Mayor Young requested that Attorney Thomas put those fees in writing and share with Council.

Councilmember Eddie Nau

- Welcomed newly appointed Councilmember Felina Harris to Council commenting that he is looking forward to working with her.
- Thanked Paxton Hix for all his work in fixing issues with the live streaming.
- Welcomed newly hired Town Manager Ronald Wyatt and commended his professionalism in handling his 1st Town meeting.

- Thanked Public Works Director Adam Lippard and his department for installing the updated school signs on Rumble Street and for handling a few issues regarding gravel for Ken Sherrill.

Councilmember Felina Harris

- Thanked everyone for the warm welcome to Council. She is very excited to serve the Town in this capacity. She commented that she is already receiving emails and messages from Town citizens. Mayor Young invited Ms. Harris to reach out to him, Council and staff for help with any questions, concerns, and/or issues.

Mayor Young

- Shared a “thank you” note received from Jackie Overcash and family extending their heartfelt appreciation and thoughtfulness for the Community Service Award for Vernon “Red” Overcash.
- Recognized the upcoming Martin Luther King Holiday on January 18th stating it is a day of service. Martin Luther King’s vision was to serve the community. He encouraged Council as well as Town citizens to find a way on that day to serve.
- Welcomed Town Manager Wyatt to the Town and expressed appreciation for him hitting the ground running and look forward to your continued service to the Town.
- Addressed Councilmember Felina Harris welcoming her again to Council. He stated that he looks forward to working with her as a team.
- Advised that the State of North Carolina has come out with new guidelines regarding who is eligible for the COVID-19 vaccines. Eligibility originally started at age 75 and older, eligibility is now age 65 years and older. He advised that residents reach out to the Iredell County Health Department for vaccination information. Councilmember George Harris stated that the NC League of Municipalities (NCLM) has information available. Mayor Young requested that Staff post a link on the Town Website to the NCLM as an additional resource in an effort to get information out to our citizens.

Staff

Town Manager Ronald Wyatt

- Expressed thanks and appreciation to all staff in preparation of bad weather. He briefly reviewed steps that were taken in preparation from advising citizens via phone tree, salting the sidewalks, and preparing equipment.
- Informed Council that a pump went out in December. Options include: replace with a newer design, estimated cost is \$16,000; replace with same kind of pump is \$30,000; and to rebuild is approximately \$12,000. Staff is looking into these options and will keep Council updated.
- Advised Council that staff may request taking advantage of vehicle rebate possibilities next month. Staff is researching and will keep Council updated.
- Requested changing Council’s Planning Retreat from February 19th to February 26th stating that newly appointed Councilmember Felina Harris has a previous appointment on the 19th. Council was in agreement to hold the Planning Retreat on February 26th at Town Hall due to COVID restrictions. Staff will attend as needed.
- Addressed issues with the school crossing done by Carolina Paving stating that the Town was not notified when the work started. Some of the lettering is not up to staff standards and Staff will be following up on

the reason why Towns directions were not followed. Staff will also follow up with the progress of the yellow stripping that is yet to be completed.

****HOLD CLOSED SESSION (Addition)**

CALL FOR CLOSED SESSION PURSUANT TO NCGS 143-318.11(a)(5) TO DISCUSS ACQUISITION OF PROPERTY; AND PURSUANT TO NCGS 143-318.11(a)(6) TO DISCUSS PERSONNEL

Mayor Young called for a closed session pursuant to NC General Statute 143-318.11(a)(5) to discuss acquisition of property; and pursuant to NC General Statute 143-318.11(a)(6) to discuss a personnel matter.

Along with Mayor Young and Council: Town Manager Ronald Wyatt; Town Clerk Kimberly Davis, Town Attorney Gary Thomas joined the Closed Session to discuss acquisition of property. Town Clerk Davis and Attorney Thomas were excused for the personnel portion of the closed session.

Upon motion by Councilmember Sally Williams, seconded by Councilmember Paul Henkel, and unanimously carried, approved to hold a closed session pursuant to NC General Statute 143-318.11(a)(5) to discuss acquisition of property; and pursuant to NCGS 143-318.11(a)(6) to discuss a personnel matter.

Mayor Young Opened the Closed Session.

*****MINUTES OF CLOSED SESSION ARE SEALED UNTIL SUCH TIME PUBLIC INSPECTION WILL NO LONGER FRUSTRATE THE PURPOSE OF THE CLOSED SESSION*****


Closing of Closed Session and Reconvene Open Session

*Upon motion by Councilmember Sally Williams, seconded by Councilmember Eddie Nau, and unanimously carried, approved to reconvene open session.

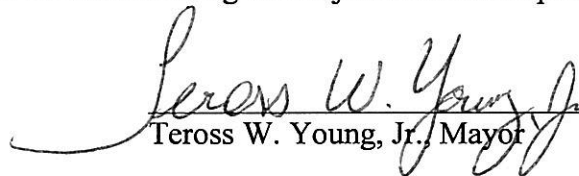
Action Resulting from Closed Session: None

ADJOURNMENT

Upon motion by Councilmember George Harris, seconded by Councilmember Paul Henkel, and unanimously carried, approved that the January 14, 2021 Town Council meeting was adjourned at 9:00 p.m.



Kimberly H. Davis, Town Clerk



Teross W. Young, Jr., Mayor

(**) Adjustments to the Agenda

