

**TOWN OF TROUTMAN
400 NORTH EASTWAY DRIVE
TROUTMAN, NORTH CAROLINA**

TOWN COUNCIL AGENDA BRIEFING MEETING MINUTES

JANUARY 8, 2023 – 4:00 P.M. – TROUTMAN TOWN HALL

Presiding: Mayor Teross W. Young, Jr.

Council Members Present: W. Paul Henkel; Jerry R. Oxsher; Felina L. Harris; Edward R. Nau; Nicholas D. Jaroszynski

Council Members Absent: None

Staff Present: Ronald Wyatt, Town Manager; Kimberly Davis, Town Clerk; Lynne Hair, Planning Director; Justin Mundy, Finance Director; Jessica Davidson; Josh Watson, Police Chief; Gary Thomas, Town Attorney; Michael Barker, IT

Press Present: Debbie Page, Iredell Free News

I. MAYOR TEROSS W. YOUNG, JR. CALLED THE JANUARY 8, 2024 AGENDA BRIEFING MEETING TO ORDER

Adjustments made to and Adoption of the Agenda Briefing Agenda ()**

*Upon motion by Councilmember Jerry Oxsher, seconded by Councilmember Felina Harris, and unanimously carried, approved the January 8, 2024 Agenda Briefing Agenda as presented.

II. GENERAL BUSINESS

A. Council Items (During this time elected officials have the opportunity to make reports, comments, and/or ask questions of staff)

1. Council and Mayor Comments

Councilmember Nicholas D. Jaroszynski

- None

Councilmember Eddie Nau

- Requested that remote voting be clarified. Mayor Young asked that staff contact the School of Government. Manager Wyatt stated that either he or Attorney Thomas would inquire.
- Requested an update on the Mad Monkey mural. Planning Director Lynne Hair stated that the business owner came in to discuss options to bring them into compliance. They discussed appealing the decision, signage, etc. She did provide him with a sign permit stating that he wants to work with the Town. Fines are \$100 daily and the total is up to approximately \$4,000.

Discussion was held regarding waiving, halting, and restarting fines with a suggestion made to create a policy. Attorney Thomas stated it would be hard to write a policy; let the UDO be the policy on a case-by-case basis. Ms. Hair agreed stating that it is important to have some flexibility.

- Stated that he hopes to see everyone out for the MLK Celebration. The speaker will be 16 year NFL Veteran, Eugene Robinson.

Councilmember Paul Henkel

- None

Councilmember Felina Harris

- Happy New Year looking forward to a great year.

Councilmember Jerry Oxsher

- Congratulated Staff on a job well done in 2023 and is looking forward to 2024.
- Commented that the trips to Raleigh were highly effective requesting staff to continue to reach out. Manager Wyatt commented that the process had already started.

Mayor Teross Young

- Expressed thanks and appreciation to Chief Watson and team asking that the Chief relay his appreciation to his officers for their responsiveness.
- Thanked Finance Director Justin Mundy for the great report the Town received on the audit and for making it happen.
- Commented that he is looking forward to the MLK Celebration with speaker Eugene Robinson and Day of Service. He thanked the staff for pulling it together.

2. Set Date for Council's Strategic Planning Retreat

Council was in agreement to hold the Strategic Planning Retreat on Monday, February 26th in the Town Hall Council Chambers at 8:30 am. Breakfast at 8:00 am. Council also reserved Thursday, February 28th at 8:30 am in case another day is needed.

B. Staff Items: (At this time staff was provided the opportunity to make reports and comments)

1. Town Manager/Staff Comments

Town Manager Wyatt

- Stated that he is proud of each Department Director and what they bring to our Town. All are doing a great job.

Attorney Gary Thomas

- Updated Council regarding the eminent domain case against Dominion Republic that Council authorized regarding the Westmoreland Pump Station stating it was filed last Thursday. He stated that he has not heard anything from them, but they probably have not been served yet.

2. Discuss Codification of Ordinances

Town Manager Wyatt requested that Council continue to review the draft code from American Legal and provide any questions or comments to the Town Attorney or Town Clerk, both of whom have

reviewed and made comments. The deadline to return all comments to the attorney for American Legal is January 26th. Councilmember Paul Henkel asked when the contract would renew. Manager Wyatt responded it would renew annually. Town Clerk Davis commented that the quote for the current company to recodify was around \$5,000 more than American Legal. Attorney Thomas stated that a lot of the revisions have to do with old laws. He encouraged the Council to look through it stating there were several things that he marked that the Council may need to respond to, but stated that even without Council comments it can be sent back in with the comments that we currently have and Council will look at it again before adopting and that will keep the process moving.

III. OVERVIEW OF TOWN COUNCIL'S UPCOMING REGULAR JANUARY 11, 2024 MEETING AGENDA ITEMS SCHEDULED TO BE PRESENTED

Consent Agenda Items:

Items 1-3. Minutes to be approved.

No discussion held.

Item 4. Adoption of the Troutman Town Council 2024 Meeting Schedule

Town Manager Wyatt stated that Council had already approved the schedule, but the wrong date was posted for November.

Item 5. Approval to Renew Contract/Agreement Between the Town of Troutman and DebtBook

Finance Director Justin Mundy stated this is to renew the contract with Debtbook stating it is the company that the whole state of North Carolina uses to be in compliance with state statutes. The Town started with Debtbook last year with a 1-year contract, this year the proposal is for a 2-year agreement in the amount of \$9,000 the 1st year and \$11,000 the 2nd year. He stated that if the Town waits, the cost for the 2nd year could go up.

Item 6. Annexation Request AX-24-01 (Non-Contiguous), Applicant: CZC Land Development, 9.822 (+/-) acres; PIN 4659096595, 1250 Charlotte Highway

- a. Adoption of Resolution 01-24 Titled: "*Resolution Directing The Clerk To Investigate A Petition Received Under Article 4A of G.S. 160A*"
- b. Approval of Certificate of Sufficiency
- c. Adoption of Resolution 02-24 Titled: "*Resolution Fixing Date of Public Hearing On Question of Non-Contiguous Annexation Pursuant to Article 4A Of G.S. 160A*" (**Setting Public Hearing Date of February 8, 2024**)

No discussion held.

Item 7. Annexation Request AX-24-02 (Non-Contiguous), Applicant: Town of Troutman ABC Board, 7.67(+/-) acres; PIN: 4659095027, 1270 Charlotte Highway

- a. Adoption of Resolution 03-24 Titled: "*Resolution Directing The Clerk To Investigate A Petition Received Under Article 4A of G.S. 160A*"
- b. Approval of Certificate of Sufficiency
- c. Adoption of Resolution 04-24 Titled: "*Resolution Fixing Date of Public Hearing On Question of Non-Contiguous Annexation Pursuant to Article 4A Of G.S. 160A*" (**Setting Public Hearing Date of February 8, 2024**)

Manager Wyatt explained the exact location for the benefit of newly elected Councilmember Jaroszynski. No discussion was held.

Item 8. Annexation Request AX-23-10 (Non-Contiguous), Applicant: BBC Rocky Creek, LLC, 19.511 (+/-) acres; PIN(s) 4740490827, located off Byers Road

- a. Adoption of Resolution 40-23 Titled: *“Resolution Directing The Clerk To Investigate A Petition Received Under Article 4A of G.S. 160A”*
- b. Approval of Certificate of Sufficiency
- c. Adoption of Resolution 41-23 Titled: *“Resolution Fixing Date of Public Hearing On Question of Non-Contiguous Annexation Pursuant to Article 4A Of G.S. 160A”* (**Setting Public Hearing Date of February 08, 2024**)

Manager Wyatt stated that this is Phase 2 of Rocky Creek, LLC. No other discussion held.

****Manager Wyatt requested to add as New Business: Consider Approval of a Duke Energy Easement**

Presentation(s) / Recognition(s):

Item 9. Recognition of Cameron Jones as “Town of Troutman Employee of the Month”

Manager Wyatt stated that Detective Sgt. Jones will be recognized as Employee of the Month for November. He could not be in attendance due to official duty commitments.

Item 10. Recognition of Darin Yoder as “Town of Troutman Employee of the Month” for December

No discussion held.

Item 11. Recognition of the “Town of Troutman Employee of the Year”

No discussion held.

Item 12. Recognition of Wrestling Coach Bill Mayhew In Honor of His Extraordinary Coaching Career

No discussion held.

Item 13. Recognition of the Antrican-Smith Family

No discussion held.

Other:

Michal Daly, the Town’s new in-house IT personnel introduced himself to the Council.

V. HOLD CLOSED SESSION PURSUANT TO GENERAL STATUTES 143-318.11(A)(3) TO CONSULT WITH ATTORNEY AND PURSUANT TO GENERAL STATUTES 143-318.11(A)(6) TO DISCUSS PERSONNEL

Mayor Young called for a Closed Session pursuant to North Carolina General Statutes (NCGS) 143-318.11(a)(3) to consult with attorney, pursuant to North Carolina General Statutes (NCGS) 143-318.11(a)(6) to discuss personnel.

Along with Mayor Young and Town Council, Ronald Wyatt, Town Manager; Kimberly Davis, Town Clerk; Jessica Davidson, Gary Thomas, Town Attorney joined the Closed Session.

*Upon motion by Councilmember Eddie Nau, seconded by Councilmember Felina Harris, and unanimously carried, approved to hold a Closed Session pursuant to NCGS 143-318.11(a)(3) to consult with attorney and pursuant to 143-318.11(a)(6) to discuss personnel.

Mayor Pro Tem Henkel Opened the Closed Session.

****MINUTES OF CLOSED SESSION HAVE BEEN SEALED UNTIL SUCH TIME PUBLIC INSPECTION WILL NO LONGER FRUSTRATE THE PURPOSE OF THE CLOSED SESSION****

Councilmember Nicholas Jaroszynski left the meeting at 6:43pm.

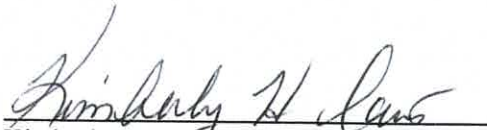
Closing of Closed Session and Reconvene Open Session

*Upon motion by Councilmember Eddie Nau, seconded by Councilmember Felina Harris, and unanimously carried, approved to reconvene open session

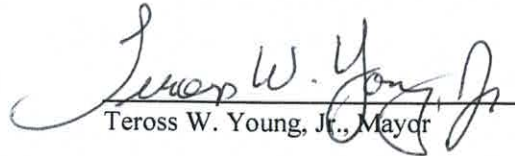
Action taken as a result of the Closed Session: None

V. ADJOURNMENT

*Upon motion by Councilmember Eddie Nau, seconded by Councilmember Jerry Oxsher, and unanimously carried, approved to adjourn the Agenda Briefing Meeting of January 8, 2024. Time of adjournment: 7:09 p.m.



Kimberly H. Davis, Town Clerk



Teross W. Young, Jr., Mayor

- (*) Motion(s)
- (**) Adjustment(s)

